

Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

Minutes of 2nd meeting of SC-ST & Minority Cell held on January 20, 2015 at L102 from 05.30PM onwards

Following members were present in this meeting:

Dr. Jawar Singh -Member Coordinator
Dr. Mamta Anand -Member
Sh. Prabodh Pandey -Member
Sh. Sharique Husain -Member
Sh. Santosh Mahobia -Member Secretary

The meeting started at 05.30 PM in the presence of all members, students and Director of the institute. Students were informed about the action taken towards the 1st Meeting of SC-ST & Minority Cell held on August 25, 2014.

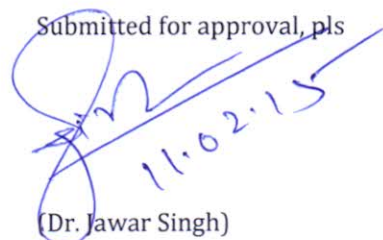
Followings points were suggested by the students and they were informed with remarks/comments as mentioned against each point of discussions.

Sl. No	Point of Discussions	Remarks/Comments
1.	Timely Information about available summer courses- One UG student informed that they are being informed very late about the availability of summer courses. Student informed that just before few days they are intimated that these courses are available for summer term. It was requested by them to keep the list pre-notified for summer term.	Availability of summer course (s) depends on availability of concerned faculty member. Further due to their involvement in various research work/project they do not get sufficient time to take classes in summer. But institute tries all efforts to provide all possible courses. Academic section will try to pre-notify the list of available courses for summer term at least two weeks before the end semester exam.
2.	Permission letter for going to Worship at Mosque - One minority student informed that he requires a letter of recommendation/permission by the institute authority for frequent visit at COD's Mosque. But the desired letter was not issued to him.	Bonafide Certificate may be issued for the purpose of passing through COD area.
3.	Research Grants- One PhD scholar suggested that information about the available research grants for SC-ST students should be made available on institute website, so that students may avail the same.	Availability of such types of research grants may be explored by members of cell and as well as by the students, so that desired information will be conveyed to students.
4.	Scholarship schemes other than MHRD schemes- One UG student informed that information should be made available about the various scholarship schemes (other than current scheme for SC & ST) which are available in other institutes as well.	Members of this Cell /Convener SPACs/Academic Office/ will explore other scholarship schemes issued by Govt. of India.

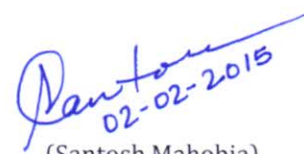
Pandit

5.	<p>Software Problem regarding Scholarship schemes of various State Govts.</p> <p>One UG student informed that some of the students who want to apply for state govt. scholarship schemes are facing problem. The problem is with the state govt portal which does not show the same Under Graduate Programme/branch etc. For example if a UG-student of B. Tech (M.E.) wishes to apply for his state scheme but his discipline i.e. Mechanical Engineering is not available in state portal, so he will be unable to apply for scheme.</p>	<p>It is the problem with State Govt. portal, hence if concerned State Govt. Office requires a certification about the available Programmes/course/Disciplines so same may be provided by Academic office. So that they may update their scholarship portal accordingly.</p>
6.	<p>Awareness about the online resources-</p> <p>One student suggested that institute should made available the list of best online resources, so that every needy student may take benefit of the same.</p>	<p>Coordinator of the Cell, informed to students that if they are aware about such kind of best online resource they may email it to scstm@iiitdmj.ac.in so that it may be accessed by all.</p>
7.	<p>Student Server/Academic page-</p> <p>One of the PhD Scholar suggested that there must be a dedicated server for students. So that all necessary information regarding Students will be available on a single web page. This will enable to ease of access regarding desired information.</p>	<p>Necessary instructions will be released to Academic Office. One Student may be assigned to support in this work.</p>
8.	<p>Request to provide Interesting Links-</p> <p>A PhD scholar suggested that our Faculty members attend various reputed conference/submits papers in top notch journals, hence it would be also fruitful for all PG students if the information about conference/journal is made available for students, so that they may be remain updated about the same.</p>	<p>Faculty members will be requested to keep updated their webpage so that interested students will be aware and motivated by their achievements/recognition.</p>
9.	<p>Attendance clause for Japanese Classes-</p> <p>Some students informed that they have attended <i>Certificate Course in Japanese Language</i> and attended examination of the same but their result is still withheld due to their shortage of attendance. Student informed that they were not aware about the attendance criteria and even before the commencement of the examination they were permitted to sit in exam. They requested to declare the result.</p>	<p>Matter will be conveyed to Dean, Academic.</p>

Submitted for approval, pls


11.02.15

(Dr. Jawar Singh)
Coordinator, SC-ST & Minority Cell
PDPM-IIITDM, Jabalpur


02-02-2015

(Santosh Mahobia)
Secretary SC-ST & Minority Cell
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SC-ST & Minority Cell
PDPM-IIITDM, Jabalpur (M.P.)